ICC Scholarship Chairperson

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| **JOB TITLE:** | ICC Scholarship Chairperson |

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| **GENERAL JOB DESCRIPTION** |
| The PARTA Scholarship was established to provide financial assistance to students from the tri-county area who are enrolled in education or education-related classes that are part of an overall program to obtain teaching certification. PARTA’s $1,000 scholarship comes directly from the organization’s ICC Educational Foundation Endowed Scholarships Fund. |
| **MAJOR DUTIES AND RESPONSIBILITIES** |
| Maintain communication with staff at ICC who are responsible for selecting recipients and awarding scholarshipsCollect, document, and transfer funds from the membership to provide additional scholarships at ICC using the same criteria selection for a student enrolled in education classesShare information with the general membership regarding the selected recipients thru PARTA SOUNDINGS and monthly meetingsAttend ICC’s annual celebration to meet scholarship recipient(s)Serve on PARTA Board |
| **MINOR DUTIES AND RESPONSIBILITIES** |
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| **QUALIFICATIONS FOR THE JOB** |
| *Education:* Must have a degree in an educational field or professionally related one*Experience:* Taught or worked professionally in a school setting, public or private*Other:* Must be a PARTA member and member of IRTA Have appropriate organizational and communicational skills |
| **KEY COMPETENCIES** |
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| **Signature Approved By:**  |    |
| **Date Approved:** |    |
| **Date Last Reviewed:** |    |
| **Last Reviewed By:** |    |