PARTA: Legislative Committee Head

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| **JOB TITLE:** | Legislation Communications |

PARTA is organized to promote the social, professional and economic status of retired teachers and to serve the community as volunteers.

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| **GENERAL JOB DESCRIPTION** |
| Legislative tasks include keeping abreast of state legislative issues affecting retired teachers and informing retirees of how they can help maintain or change laws that affect them and future retirees. |
| **MAJOR DUTIES AND RESPONSIBILITES** |
| Regularly read congressional reports and notify PARTA members of issues concerning retired teachers. Communicate with Peoria area state legislators and let them know about teacher retirees’ concerns, previous legislation that has impacted retired teachers, and proposed legislation and how it could affect the status of retired teachers. |
| **MINOR DUTIES AND RESPONSIBILITIES** |
| Communicate with other legislative representatives from IRTA units.  Serve on PARTA Board |
| **QUALIFICATIONS FOR THE JOB** |
| *Education:*  Must have a degree in an educational field or professionally related one.  *Experience:*  Taught or worked professionally in a school setting, public or private.  *Other:*  Must be a PARTA member and member of IRTA. Have appropriate organizational and communicational skills. |
| **KEY COMPETENCIES** |
| organizational and communication skills |

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| **Signature Approved By:** |  |
| **Date Approved:** |  |
| **Date Last Reviewed:** |  |
| **Last Reviewed By:** |  |